



University of Pittsburgh

Welcome to CITI

Collaborative Institutional Training Institute

All students, faculty and staff conducting research with human subjects must complete specific training before initiating research activities. CITI training modules have become the de facto standard around the world, and we have tailored three somewhat different CITI course curricula, based on the background of our researchers and the type of studies they plan to conduct. A separate training program is available for IRB members.

*Important: Access CITI using the **Pitt Portal** at www.citi.pitt.edu*

***Do Not** go directly to CITI as Pitt is not selectable as a participating institution on their site*

For each “researcher group,” a series of modules in Human Subject Protections must be completed, as well as a basic course in the Responsible Conduct of Research. All users are also required to complete two elective modules on topics that interest them. Additional ‘optional’ modules are also available for review. All health science students, residents, and fellows are required to complete the Biomedical Researcher curriculum.

All key personnel who are involved in the conduct of FDA-regulated studies **MUST ALSO** complete the Good Clinical Practice (GCP) curriculum before beginning an FDA-regulated study. 'Key personnel' include the Principal Investigator and any sub- or co-investigators or study coordinators who have more than minimal involvement with the conduct of the research (i.e., they perform research procedures or evaluations and contribute significantly to the collection of the research data) and/or who have more than minimal contact with research subjects or with their identifiable study records or specimens. Note: hospital staff, including nurses, residents, or fellows, and office staff who provide ancillary or intermittent care, but do not make direct and significant contribution to the data, are not required to complete the GCP modules. It is the responsibility of the Principal Investigator to ensure this is completed.

Designated User Groups

- Biomedical Researcher (including all health science students)
- Social & Behavioral Researcher
- Undergraduate Student Researcher
- IRB Committee Member

Users must obtain a cumulative passing score of at least 80% on the brief quizzes that are associated with most modules. Access to OSIRIS (IRB on-line application) will not be granted without successful completion of **all**

modules (including electives) required for a specific User Group. It may take up to 3-5 hours to complete the entire curriculum which can be taken over a period of time.

Re-certification will be required every 3 years and a CITI 'Refresher Course' will be available at that time. Certified users will receive an email notification when it is time for re-certification.

To access University of Pittsburgh CITI content, all users ***including those who are not part of Pitt/UPMC*** must have or create an HSConnect account (www.hsconnect.pitt.edu). Access to CITI will be provided through HSConnect authentication rather than directly from the CITI website.

Individuals who have previously completed CITI modules for another institutional training program may be able to transfer those credits to our site. Similarly, individuals seeking to meet certification for other entities (e.g., VA Medical Centers) may be able to transfer Pitt CITI credits to those programs. Additional training courses, not part of CITI, may be needed to access UPMC Medical Records (e.g., the HIPAA Training Module) or to meet University/UPMC requirements for COI Training when a Significant Financial Conflict of Interest is determined by responses to the Pitt/UPMC COI Superform. These courses are found on the [Internet-Based Studies in Education and Research](#) website for Pitt researchers and the [My HUB](#) website for UPMC researchers. If you have any questions, email us at irb@pitt.edu.